



FINANCE COMMITTEE MEETING REPORT OF THE REGULAR OPEN SESSION

Tuesday, July 2, 2019 – 1:30 p.m.
Laguna Woods Village Community Center Board Room, 24351 El Toro Road

MEMBERS PRESENT: Jon Pearlstone – Chair, Rosemarie diLorenzo, Steve Parsons, Roy Bruninghaus, Lynn Jarrett, Advisors: Wei-Ming Tao, Michael Cunningham, John Hess

MEMBERS ABSENT: Bunny Carpenter, Cush Bhada, John Frankel, Annie McCary, Reza Karimi

STAFF PRESENT: Betty Parker, Christopher Swanson

Call to Order

Director Jon Pearlstone chaired the meeting and called it to order at 1:32 p.m.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda with the following additions:

- Reclassification of Landscape Modernization Expenditures
- Fund Expenditures Report from the Maintenance and Construction Committee

Approval of Meeting Report for June 4, 2019

A motion was made and carried unanimously to approve the Committee report as presented.

Chair Remarks

Director Pearlstone thanked Betty Parker and Director diLorenzo for helping him get up to speed as the new Third Treasurer and noted that year-end projections were reviewed at the recent M&C Committee meeting.

Department Head Update

Betty Parker, Chief Financial Officer, presented a department head update report highlighting key financial performance data and information requests.

Preliminary Financial Statements dated May 31, 2019

The Committee reviewed financials and questions were addressed. The Committee requested the following information: reconciliation of legal fees, treatment of violation billings, and variance details for overtime, outside services, and water lines in M&C department.

Finance Committee Charter

The Committee reviewed the Finance Charter and by consensus recommended the Board approve the following revisions:

- A new paragraph to explain the Committee’s current practice of reviewing a monthly delinquency report and direct collection activity for unpaid assessments, fines, fees, and chargeable services.
- Consolidation of two existing paragraphs relating to audits.
- A new responsibility for the Committee to confer on developments and key financial data pertaining to GRF financial operations.

2020 Fee Review

The Committee reviewed the 2020 Fee Schedule for Third Laguna Hills Mutual.

By consensus, the Committee recommended a revision to the Vacant Manor Inspection Policy resolution, to include a reference to the \$100.00 inspection fee and to include this item on the Fee Schedule.

The Committee requested that policy resolution numbers be added to the Fee Schedule for reference.

Solar System Update

The Committee reviewed the second year of energy production for all of its solar systems (handout) and noted that ongoing updates will be provided quarterly.

Supplemental Appropriation for Cul-de-Sac Sign Installation

A motion was made and unanimously carried to recommend the Board approve supplemental funding of \$23,000 from the Replacement Fund to fabricate and install an additional 77 new cul-de-sac signs in the 2019 fiscal year.

Future Agenda Items

Legal Expenditure Analysis
Quarterly Solar System Update

Committee Member Comments

Director Jarrett requested a copy of the operating statement detail report.

Date of Next Meeting

Tuesday, August 6, 2019 at 1:30 p.m. in the Board Room.

Recess to Closed Session

The meeting recessed at 3:07 p.m.

DRAFT